



## Withdrawal from Studies Form

Please print in block capitals or type

**Full Name**

**Student number**

**Passport Number**

**Programme of Study**

**Last date of attendance / active study**

 /  / 

**Reason for leaving**

Academic

Wrong Programme

Employment

Wrong university

Financial

Moving closer to home

Health/Disability

Other reason

Transferring to another University

I confirm that I am leaving **the International Campus(IC)**

I have obtained the advice/information I need to take this decision – **YES / NO**

I would like someone to contact me to give further information/advice – **YES / NO**

**Signed**

**Date**

 /  / 

**For your security, we can only accept this form as confirmation that you are leaving when we receive either a signed paper copy, or an electronic version of this form sent from your email address.**

IC-TUMS Director for Educational Affairs:

Approved

Disapproved

**Name & Signature:**

**Date:**



فرم تسویه حساب دانشجویان پردیس بین الملل دانشگاه علوم پزشکی تهران  
**TUMS-IC Students' Settlement Form**

This is to certify that:

Mr. /Ms. \_\_\_\_\_ student in \_\_\_\_\_ has/has not started his / her study on \_\_\_\_\_,

**Educational Director of International Students**

Mr. /Ms. \_\_\_\_\_ student in \_\_\_\_\_ paid all outstanding fees in full on \_\_\_\_\_ and has **NO** remaining debts to this department.

**Head of the Financial Department**

Mr. /Ms. \_\_\_\_\_ student in \_\_\_\_\_ submitted one copy of his/her thesis to the TUMS-IC office of Research Affairs on \_\_\_\_\_.

**Vice-Dean for Research Affairs**

Mr. /Ms. \_\_\_\_\_ student in \_\_\_\_\_ vacated his / her room, turned in keys and returned all original furnishings and accessories on \_\_\_\_\_ and has **NO** remaining debts to the dorm.

**Vice-Dean for Student Affairs**

**Dormitory Affairs Officer**

**Cultural Student Affairs Officer**

Mr. /Ms. \_\_\_\_\_ student in \_\_\_\_\_ has returned all the books/items he had borrowed from this library. The last item was returned to this library on \_\_\_\_\_ and he/she does **NOT** have any books on loan or outstanding fees.

**Director of the School Library**

Mr. /Ms. \_\_\_\_\_ student in \_\_\_\_\_ submitted below documents to this office on \_\_\_\_\_.

A) English Certificate

B) Permanent Exit Permission

**Director of International Affairs and Development**